

Annual General Meeting

Glatton Village Hall Committee Meeting

4th June 2025

Present: Stephen Smith, Lisa Smith, Glenn Ford, Emily Hempstead, Sara Hunter-Dodds, Nick Pratt

Apologies: N/A

Welcome by the Chairman

Stephen opened the AGM at 7pm and welcomed the committee and the public.

Minutes

The minutes of the last meeting held on 15th January 2025 were signed as a true record of proceedings.

Annual Reports

Treasurer's Report

Glenn presented the details of the treasurer's report.

The statement of accounts (which are unaudited) were presented for the financial year ended 31st December 2024, these have been independently verified by Helen Anderson.

The hall retains a healthy bank balance of £46888.10 as at 31st December 2024. Most of the income for 2024 was "Buy A Brick" scheme, Bingo evening and the sponsored bike ride by Glenn Ford & Carl Stretton.

A copy of the detailed report is attached at the end of these minutes.

Chair's Annual Report

Stephen read out the Chair and Committee report and a brief summary is as follows:

A number of events took place and all had been successful albeit not always profitable. Bingo night, Quiz night, Santa's grotto and The Final Shindig were all very well supported, we are confident that we sent the hall off in style at the "Final Shindig" event where we had approximately 80 people attend.

We have been successful in securing a number of grants together with donations for the rebuild project of approximately £300K in addition to our fundraising at events and buy a brick scheme.

Please see attached the more detailed and actual chairman and committee report.

There were no matters arising from the previous meeting or what has been discussed so far at the AGM.

Charity Registered Number 302636

Update & Progress on new build

We have now received the structural report for the groundworks and foundations and works should start around mid July. The contractors are waiting for their first payment and the timber frame now has an eta start date of end July or beginning August. This is currently being built off site so when delivered it will be erected pretty quickly.

Deeds for the Cil & Lottery Funding

The Lottery funding requires “Deeds” which is a legal document mainly for the resale purposes in the future. Also if trustees change the Deed remains with the hall and transfers to the new trustees. Michaela has kindly done all the legal work on our behalf and the “Deed” has been exchanged and we are now able to draw down the funds from the lottery for the rebuild project.

We are doing a similar Deed for Hunts District Council for the CIL funding they granted to us.

For the Cambridge Capital fund they only require Teams meetings once a month to update them directly on the progress.

We would like to take this opportunity to thank Michaela for all her hard work and time in sorting all this out for us.

Approval of Estimated Project Costs

The estimated project costs are still £400-£450K

With all fundraising, pledges and buy a brick scheme we have around £361K

SS & NP are constantly looking for new funds & grants and applying for them when applicable.

We have already paid for the demolition, reporting by various authorities, architects, planning, structurals and paid a £10k deposit on the timber frame building.

Buy A Brick Update

This has been a big success and has raised almost £6K so far with more people saying they would like to buy one but have not done so as yet.

Strawberry Afternoon Tea

Date has been set for the 21st June between 2-5pm.

LS to make up posters for the green and flyers to be put through doors. EH & family are hosting this event at their home farm and will liaise via whatsapp and email nearer the time regarding finer arrangements.

Stephen closed the meeting and requested that all current committee members stand down.

Appointment and Election of the management committee (Trustees) 2025/2026

There were no more additional volunteers from the public.

All current committee members are happy to stand again for another year.

The new committee members were then elected and are as follows:

Stephen Smith – Chairman/Maintenance

Glenn Ford – Treasurer/Maintenance

Lisa Smith – Secretary

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Sara Hunter-Dodds – Bookings Clerk

Emily Hempstead – Social Media & PR

Nick Pratt – Vice Chair & Technical

John Piggot - Church representative (Not a Trustee)

The meeting was then opened to the public.

Open Meeting

Stephen encouraged all members of the public present to voice any matters they wished to raise.

Helen Ford – no issues and is happy to assist with anything the hall requires and at functions etc. She also thanked the committee for doing a great job with the hall.

Judy Scorer – Thanked the committee and helpers for all their efforts.

Kevin Denton – Asked about the cost of the timber frame which will be approx. £80K delivered and erected.

SS also thanked Peach Events for all the equipment that they allow us to use free of charge at all of our events.

Finally thanks to all the committee members and volunteers for their continued hard work and dedication to keeping the village hall going as part of our community.

AOB

No other business.

Date of the next meeting - TBA

The meeting ended at 8pm

GLATTON VILLAGE HALL**CHAIRMAN'S REPORT 4th June 2025**

I WOULD LIKE TO THANK ALL TRUSTEES AND COMMITTEE MEMBERS FOR THEIR SUPPORT THROUGHOUT THE YEAR WHICH AS WE ALL KNOW IS CRUCIAL FOR THE ONGOING PROVISION OF THIS VALUABLE COMMUNITY ASSET.

I AM HOPING THAT THE TRUSTEES WILL CONTINUE WITH THEIR SUPPORT FOR ANOTHER YEAR.

THE GENERAL CONSENSUS OF THE COMMUNITY HAS BEEN ONE OF ENJOYMENT AND THANKS FOR ALL OF OUR EFFORTS.

THE STAGING OF EVENTS WILL CONTINUE TO BRING OUR COMMUNITY TOGETHER ALBEIT SOMETIMES AT A COST TO THE VHC, THE OPPORTUNITY TO RAISE FUNDS DOES NOT ALWAYS MATERIALISE, HOWEVER THE SOCIAL BENEFITS ARE JUST AS IMPORTANT.

TO RECAP THE EVENTS FOR THIS PERIOD WERE: -

1. BINGO EVENING
2. SANTA'S GROTTO AND MEET THE NEIGHBOURS – SPECIAL THANKS TO SANTA AND HIS ELVES WHO HELPED MAKE THIS EVENT A HUGE SUCCESS.
3. QUIZ NIGHT
4. THE FINAL SHINDIG "EVENT"

THERE WERE ALSO A SIGNIFICANT NUMBER OF REGULAR USERS TOGETHER WITH ONE OFF EVENTS LINE DANCING, PILATES, MARTIAL ARTS, FIRST AID TRAINING, COFFEE MORNINGS, AND COFFEE ARK.

WE WOULD LIKE TO TAKE THIS OPPORTUNITY TO THANK ALL THOSE WHO HAVE SUPPORTED OUR EVENTS AND ALSO USERS OF THE HALL.

REBUILD PROJECT UPDATE

THE BUILDING WAS DEMOLISHED AND THE SITE CLEARED IN MARCH 2025– this was required as a condition of one of the funding awards (funds needed to be drawn down before the end of the financial year)

THE ABILITY TO FUND THE PROJECT IS CHALLENGING AND WE ARE CONTINUING TO PURSUE EVERY OPPORTUNITY.

WE HAVE SECURED FUNDS FROM GLATTON PARISH COUNCIL – WE WOULD LIKE TO THANK CARL STRETTON AND ALL OF THE COUNCILORS FOR THEIR SUPPORT.

WE WERE ALSO SUCCESSFUL IN SECURING A COMMITMENT TO FUNDING FROM HDC IN THE FORM OF CIL FUNDS £49750 – THANKS TO ROW LYONS AND HER TEAM AND ALSO COUNCILOR SIMON BYWATER FOR HIS GUIDANCE AND SUPPORT.

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WE HAVE BEEN AWARDED A GRANT OF £40,000 FROM CAMBRIDGE CITY COUNCIL PRIORITIES CAPITAL FUND – THANKS TO ANNA BRADLEY-DORMAN FOR HER GUIDANCE AND SUPPORT.

WE HAVE SECURED A FUNDING COMMITMENT FROM THE BERNARD SUNLEY FOUNDATION OF £10,000 FOR WHICH WE EXTEND OUR GRATITUDE.

WE HAVE SECURED A FUNDING COMMITMENT OF £200,000 FROM THE NATIONAL LOTTERY COMMUNITIES' CAPITAL FUND – WE WOULD LIKE TO THANK TIA HALLIDAY AND HER TEAM WHO HAVE BEEN VERY SUPPORTIVE OF OUR PROJECT.

WE CONTINUE TO RECEIVE GOOD SUPPORT FOR OUR “BUY A BRICK” CAMPAIGN

WE WOULD LIKE TO THANK CARL STRETTON AND GLENN FORD FOR THEIR FUNDRAISING EFFORTS FROM THE BIKE RIDE ACROSS THE NORMANDY BEACHES SUPPORTING THE D DAY COMMEMORATION EVENTS.

WE ARE NOW REGISTERED FOR GIFT AID WHICH ALLOWS US TO CLAIM BACK APPROX 25% ON ALL FUTURE ELIGIBLE DONATIONS.

WE ARE CONTINUING TO PURSUE OTHER FUNDING OPPORTUNITIES AS THEY ARISE.

WE HAVE DECIDED THAT WE HAVE SUFFICIENT FUNDING PLEDGES IN PLACE TO START THE PROJECT AND ARE CONFIDENT THAT WE WILL SECURE ADDITIONAL FUNDING NEEDED TO COMPLETE THE PROJECT.

WE BELIEVE THAT THE PROJECT WILL COST IN THE REGION OF £400,00 TO £450,000

THE BUILD.

WE HAVE APPOINTED A MAIN CONTRACTOR FOR THIS PROJECT AFTER RECEIVING THREE QUOTES.

CARLSON BUILD ARE LOCAL CONTRACTORS WHO SUPPLIED THE MOST COMPETITIVE QUOTE AND ACCEPTABLE REFERENCES, WE LOOK FORWARD TO WORKING WITH THEIR TEAM TO DELIVER THIS PROJECT.

WE ARE ADVISED THAT THE STRUCTURAL ENGINEERS HAVE COMPLETED THEIR SURVEYS AND HAVE ISSUED RECOMMENDATIONS REGARDING GROUNDWORKS AND TIMBER FRAME LOAD BEARING REQUIREMENTS.

WE EXPECT THE SECOND PHASE OF WORKS TO COMMENCE IN THE NEXT FEW WEEKS.

WE WILL KEEP THE VILLAGE HALL WEBSITE UPDATED WITH PROGRESS REPORTS

THE PROJECT TEAM INCLUDES: -

THE VILLAGE HALL COMMITTEE,

STEPHEN SMITH, LISA SMITH, SARA HUNTER-DODDS, EMILY HEMPSTEAD,

GLEN FORD, NICK PRATT

PARISH COUNCIL CHAIRMAN – CARL STRETTON

GLATTON VILLAGE HALL

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ST NICHOLAS CHURCH REPRESENTATIVE – JOHN PIGGOTT

LEGAL ADVICE – MICHAELA

WE ARE ACTIVELY SEEKING FURTHER SUPPORT FROM LOCAL RESIDENTS.

Glatton Village Hall

Charity Registered Number 302636

Inaudited Annual report and financial statements
for the Year Ended 31 December 2024

Glatton Village Hall
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Glatton Village Hall**Charity Registered Number 302636****Trustees**

Lisa Smith
Stephen Smith
Sarah Hunter-Dodds
Emily Hempstead
Glenn Ford

NICK PRATT.

Charity Registered Number

302636

Correspondence Address

Paddock View
High Haden Road
Glatton
Huntingdon
PE28 5RU

Independent Examiner

Helen Anderson
The Gleanings
Church Road
Glatton
PE28 5RR

Bankers

Barclays Bank
1 Churchill Place
London
E14 5HP

Glatton Village Hall

Charity Registered Number 302636

Independent Examiner's Report on the accounts for the year ended 31 December 2024

I report on the accounts of Glatton Village Hall for the year ended 31 December 2024 which are set out on pages 5 and 6

Responsibilities of trustees and examiner

The charity trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144 of the Charities Act 2001 (The Charities Act) and that an independent examination is needed.

It is the responsibility of the independent examiner to:

- Examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions of the Charity Commission (under section 145(5)(b)) of The Charities Act
- to state whether particular matters have come to my attention

Independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures within the accounts, and seeking explanation from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act and to prepare accounts which accord the accounting records comply with the accounting requirements of the Charities Act have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Helen Anderson
The Gleanings
Church Road
Glatton
PE28 5RR
Independent Examiner
2 June 2025



Glatton Village Hall
Charity Registered Number 302636
Receipts and Payments
Year to 31 December 2024

	£	2024 £	£	2023 £
Unrestricted Funds				
Receipts				
Lettings				
St Nicholas' Church, Glatton	455.00		117.00	
Glatton Parish Council	200.00		156.00	
Tang So Doo	0.00		331.50	
Bingo	1,460.81		90.00	
Pilates and Yoga	690.00		639.00	
Line Dancers	0.00		610.61	
Other parties and functions	1,700.00		1,683.50	
		4,505.81		3,627.61
Other net receipts				
Donations received	0.00		500.00	
Interest received	606.98		297.93	
Buy a brick	1,200.00		2,350.00	
Xmas Fayre	582.00			
Lands End	0.00		5,185.92	
Table Top	413.72			
D Day	3,027.29			
Quiz	1,319.37			
Afternoon tea	336.75			
Santas Grotto	506.61			
Open Events			3,609.00	
		7,992.72		11,942.85
Total Receipts		12,498.53		15,570.46
Payments				
General overheads				
Water rates	202.53		361.49	
General rates	0.00		85.31	
Insurance	1,322.21		1,250.90	
Electricity	1,200.13		902.72	
Cleaner	1,640.00		1,595.00	
Buildings expenses	0.00		250.00	
Subscriptions	65.00		60.00	
Fire safety check	1,687.36		321.10	
Survey/dev costs	0.00		7,047.60	
Theatre fees	0.00		1,100.00	
Cleaning materials	98.00		0.00	
Council tax	83.57		0.00	
Legal costs	115.68			
Refunds	250.00		90.00	
Event expenses	455.59		569.30	
		7,120.07		13,633.42
Total Payments		7,120.07		13,633.42
Excess (expenditure)/income for the year		5,378.46		1,937.04

Glatton Village Hall
Charity Registered Number 302636
Statement of Assets and Liabilities
Year to 31 December 2024

	2024	2023
	£	£
Current Assets		
Cash at bank		
Business Account	26,658.61	30,792.13
Community Account	2,637.05	5,256.86
Development Account	17,592.44	5,290.55
Cash in hand	0.00	170.10
	<u>46,888.10</u>	<u>41,509.64</u>
Funds		
Reserves brought forward	41,339.54	39,403
Excess (expenditure)/income for the year	5,548.56	1,937.04
	<u>46,888.10</u>	<u>41,339.54</u>